

Notes to Contributors

AIMS AND SCOPE

Ghana Journal of Development studies (GJDS) is a multi – trans – and an interdisciplinary journal with a development focus. The GJDS publishes works on development policy, programming and projects, whether analytical, evaluative, basic, applicative and/or descriptive. It accepts papers from varied disciplinary areas; including the physical sciences, social sciences and the humanities. Articles must show direct relevance to development. Emphasis is on empirical research that build on and/or ground theory. However, manuscripts of high quality on theoretical aspects of development related disciplines as well as book reviews are considered for publication. The GJDS provides a forum for lecturers, researchers, and development-related professionals to re/present findings on critical research and/or analysis of development issues with emphasis on, but not exclusive to the Ghanaian as well as African settings. The GJDS is a journal of the Faculty of Integrated Development Studies of University for Development Studies, Ghana. The GJDS is a peer-reviewed journal and indexed on internationally acclaimed scholarly indexing/publishing systems: The International Bibliography of Social Sciences (IBSS), EBSCO and Society of African Journal Editors (SAJE) Libraries.

MISSION

The journal seeks to provide, on a regular and sustained basis, an excellent scholarly journal for reporting empirical research findings, policy analysis, topical issues, theoretical concerns and reviews on development-related fields of study on Ghana and Africa.

VISION

To be a leading scholarly journal in the African content

Author Guide

Submission of manuscripts should be in electronic (MS word) form as attachments. Address all inquiries and other communications to the address below:

The Editor

Ghana Journal of Development Studies

University for Development Studies

P. O. Box 520

Wa Campus, GHANA

Phone: 233 (0) 24 68 18 407

Email ID: gjds@uds.edu.gh

Available online: African journals online or <http://new.uds.edu.gh/index.php/research/ghana-journal-of-developmentstudies>

Order of presenting various components of a paper

Empirical research manuscripts should be structured as follows: title, abstract, key words/descriptors, introduction, content (methods, results/findings and discussion), conclusions and recommendations, acknowledgement and references. Results/findings and Discussion can be combined or presented as separate sections

Title

The title of the manuscript should be brief, clear and reflects the content of the manuscript.

Abstract

A short abstract of not more than 200 words should immediately precede the introduction. It should give the synopsis of the title, problem/theme, methods, findings/arguments and conclusion(s).

Key Words/Descriptors

Authors should also suggest 5 keywords or descriptors that clearly indicate the subject matter of the article.

Introduction

It should expand on abstract, provide background and guide to the organisation of the paper.

Content

The content should show a clear, cohesive and unified line of argument.

- It should clearly demonstrate that the conceptual and theoretical contribution is based on extensive, recent and methodologically sound empirical data.
- It should provide good interpretation of the data.
- It should provide useful inferences from data and conclusion based on analysis and inference.

Illustrations/Figures: All necessary illustrations such as photographs, diagrams and charts should be referred to as figures and given Arabic numerals numbered consecutively in the order in which they appear in the text. All figures should appear in the text each a numbered title beneath it. For example, Figure 1: Student statistics by sex and school. Titles of figures should appear at the top of the figures but outside the figures. Source of figures should also be provided.

Tables: Tables should be kept to the minimum and include only essential detail. All tables should be numbered followed by the title e.g. Table 1: Student statistics by sex and school. Titles of tables should appear at the top of the table but outside the table. No gridlines within the table. The table should be referenced in the text and appear in appropriate section within the text. Sources of tables should be provided and should appear at the bottom of the table.

Conclusions

- Indicate work accomplished in the article.
- Draw the themes together by presenting an overview/summary of the argument presented.
- Draw attention to any reservations or weaknesses perceived in the treatment of the work.
- Bring out important points and their implications.

Issuing Frequency

Twice a year: May and October.

Formatting

Sectioning

Headings and subheadings should be in bold print and presented as follows:

Level 1-**BOLD UPPER CASE.**

Level 2 – **Bold Lower Case.**

Level 3 – *Bold Lower Case Italics, etc.*

Fonts, font Size and margins

Manuscripts, in English only, must be typewritten with a font size of **12pt** double spaced on one side of white A4 paper in **Times New Roman**. The margins of manuscripts should be specified as follows:

- Left = 1.5”
- Bottom = 1”
- Right = 1”
- Top = 1.”

Alignment

The body text should be **JUSTIFIED**

Headings should be **LEFT aligned** only.

Footnotes

Only footnotes are accepted but they must be as brief as possible and appear on the same page as the reference. Endnotes are NOT accepted.

Submission Format

Submission of manuscripts in electronic (preferably MS Word) form as attachments is the acceptable form. The minimum and maximum word limit for a manuscript are 6000 and 8000 respectively.

The submission should contain the following:

- **Cover letter** which must be duly signed by the corresponding author.
- **Cover page:** The cover page should contain the title of manuscript, author's name, postal address, e-mail address, telephone numbers, and institutional/departmental affiliation.

- The corresponding author must be clearly identified in the cover page.
- Also, any acknowledge should be included in the title page and NOT in the main manuscript.
- **Main manuscript** should contain only the title and content of manuscript (paper). No author's/authors' identity information should appear on any page of the main manuscript.

Submission should be made to gjds@uds.edu.gh

Fees

A processing fee is charged when a manuscript is accepted for publication. Authors will therefore be required to pay a non-refundable processing fee of GHC300.00 (for local authors) or USD150.00 (for foreign authors). Rates quoted here are subject to periodic review without prior notice to authors. Bank or Western Union transfers are accepted for foreign submissions.

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